

Sample Hazardous Incident Report

The Incident: [What happened and who saw it?]

Type of Incident:

<input type="checkbox"/>	Near Miss	<input type="checkbox"/>	First Aid Treatment
<input type="checkbox"/>	Workplace Hazard	<input type="checkbox"/>	Medical treatment [work time lost]
<input checked="" type="checkbox"/>	Resource issue	<input type="checkbox"/>	Other [e.g., Public Liability – Specify]: _____
<input type="checkbox"/>	Property Damage		

Date:	2/3/21	Time:	_____AM 4PM
Who witnessed/saw incident	Blake		
Location:	Rubbish disposal area		
What Happened?	A Pile of rubbish has been discovered near Jobsite. Offcuts of wood and bricks but broken glass, plastic, and possibly fibro, which poses a risk of asbestos. Several hazards are present not only to people but the wildlife in the surrounding bushland.		
What is the risk?	<p>Fire hazard near the bushland, this could escalate into a serious fire</p> <p>Injury to workers with waste having been dumped on the side of the construction site</p> <p>Harm to native flora and fauna (plants and while life)</p> <p>Waste of materials</p> <p>Possible asbestos materials</p>		
What action was taken?	<p>Workplace supervisor notified.</p> <p>Area barricaded in case there are materials with asbestos</p> <p>Skip bin ordered [other appropriate bins for sorting]</p>		
Follow up action	Materials to be properly sorted into appropriate categories, what can be reused, recycled, what is dangerous/ what could cause harm.		

Escalation	<p>Escalation needs to take place as there could be asbestos containing materials among the rubbish and it is exposed and not contained.</p> <p>All team members to undertake training on resource efficiency and environmental hazards</p>
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